

## **TOWNSHIP OF LOWER MERION**

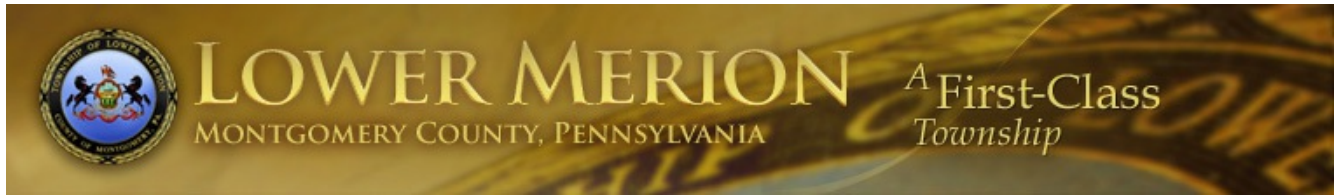
### **FINANCE COMMITTEE**

**Wednesday, May 7, 2025  
6:00 PM ( Approximately)**

Chairperson: V. Scott Zelov  
Vice Chairperson: Ray Courtney, Sean Whalen

### **AGENDA**

#### **1. PROFESSIONAL ENGINEERING SERVICES FOR CDBG FUNDED PROJECTS**



## AGENDA ITEM INFORMATION

### ITEM: PROFESSIONAL ENGINEERING SERVICES FOR CDBG FUNDED PROJECTS

Consider for recommendation to the Board of Commissioners approval to award a contract for Professional Engineering Services for CDBG Funded Projects to Carroll Engineering Corporation with the recommendation of the Chief Financial Officer and the approval of the Director of Building and Planning:

Carroll Engineering Corporation	
Total Lump Sum Contract	<u>\$55,200.00</u>

## PUBLIC COMMENT

### ADDITIONAL INFORMATION:

Funds are available through the Community Development Block Grant (CDBG) Fund.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> PROFESSIONAL ENGINEERING SERVICES FOR CDBG FUNDED PROJECTS	Issue Briefing
<input type="checkbox"/> PROFESSIONAL ENGINEERING SERVICES FOR CDBG FUNDED PROJECTS	Backup Material

**TOWNSHIP OF LOWER MERION**  
***Finance Committee***  
**Issue Briefing**

**Topic:** Engineering Consultant Contract

**Prepared By:** Adam Szumski, Chief Financial Officer  
Emily Crane, Community Development Technician

**Date:** May 2, 2025

**I. Action To Be Considered By The Board:**

Approve award of a contract to Carroll Engineering for engineering consultant services in conjunction with the Township's Community Development Block Grant (CDBG) program.

**II. Why This Issue Requires Board Consideration:**

Board approval is required for award of a contract of this type.

**III. Current Policy Or Practice (If Applicable):**

The Township has utilized a consultant to provide design work for ADA curb cuts throughout the Township, and for assistance as needed with the Owner-Occupied Rehabilitation Program.

**IV. Other Relevant Background Information:**

In February 2025, the Township advertised and issued a Request for Proposals (RFP) inviting qualified, experienced professionals to submit proposals to provide engineering services for Community Development Block Grant (CDBG) funded projects. The major project to be undertaken is the rehabilitation of 32 ADA curb cut ramps throughout the township. The Township has allocated approximately \$200,000 in CDBG funds for these services and for the construction of the ramps. The firm selected will also be under contract to provide engineering services as needed for Owner-Occupied Rehabilitation projects.

Township staff received two proposals; both proposals were complete and strong, however the review committee selected Carroll Engineering on the basis of both considerable experience and cost. The contract period will be 1- year with the possibility of two 1-year extensions.

**V. Impact On Township Finances:**

The Federal CDBG funds assist the Township to meet physical improvement needs for the community and reduces the need to use local funding sources to provide these services.

**VI. Staff Recommendation:**

Staff recommends the Board of Commissioners approve the award of a contract for engineering services in the amount of \$55,200 to Carroll Engineering Corporation.

Exhibit "A"

Public Works ADA ramps project for 2025 with CDBG Funds

ADA curb cut locations to be replaced are all along Levering Mill Rd:

LOCATION	# OF RAMPS	REMARKS
Levering Mill & Ford Rd	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Bentley Rd	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Bala Ave	6	4-way intersection, 3-way crossing, shopping, church and school
Levering Mill & Lodges Lane	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & N Bowman Ave	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Penarth Ave	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Derwen Rd (south side of Levering Mill)	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Derwen Rd (north side of Levering Mill)	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Bryn Mawr Ave	8	4-way intersection, 4-way crossing (school crossing), shopping, church and school
Levering Mill & Cynwyd Circle	2	T intersection, 2-way crossing, shopping, church and school
Levering Mill & Ott Rd	2	T intersection, 2-way crossing, shopping, church and school
<b>TOTAL COSTS</b>	<b>32 RAMPS</b>	