

**TOWNSHIP OF LOWER MERION**

***Public Works Committee***

**Issue Briefing**

**Topic:** PennDOT Signatory Resolution

**Prepared By:** Donald K. Cannon, Director of Public Works

**Date:** May 11, 2018

**I. Action To Be Considered By The Board:**

Approve a Resolution designating the Township Manager, the Director of Public Works, or the Assistant Director of Public Works, as the authorized signatory for any PennDOT document, including those agreements through the electronic Engineering and Construction Management System (ECMS).

**II. Why This Issue Requires Board Consideration:**

PennDOT requires an authorizing Resolution for those permitted to sign and enter into an agreement(s) on behalf of the Township.

**III. Current Policy Or Practice (If Applicable):**

Authorizing Resolutions are routinely approved by the Board.

**IV. Other Relevant Background Information:**

PennDOT is requiring an updated resolution for the ECMS system related to the Pennswood Road Bridge.

**V. Impact On Township Finances:**

None

**VI. Staff Recommendation:**

Staff recommends authorization of the Resolution.