

## **TOWNSHIP OF LOWER MERION**

### ***Finance Committee***

#### **Issue Briefing**

**Topic:** Award of Contract for the Township's Roadway Condition Survey

**Prepared By:** Donald K. Cannon, Director of Public Works

**Date:** September 6, 2017

- I. **Action To Be Considered By The Board:** The Board of Commissioners are being asked to consider awarding a contract to Remington, Vernick and Beach Engineering for the Township's Roadway Condition Survey in the amount of \$80,792.
- II. **Why This Issue Requires Board Consideration:** A contract award of this type should be brought to the Board of Commissioners for approval.
- III. **Current Policy Or Practice (If Applicable):** N/A
- IV. **Other Relevant Background Information:** Funding for the Township's Roadway Condition Survey was included in the 2017 Adopted Budget. An RFP (Request for Proposal) was advertised and ten firms were sent the proposal package. Remington, Vernick and Beach was the only firm that submitted a proposal. The Director of Public Works had follow up conversations with several of the proposed bidders and they responded they were not interested due to the high level of GIS information that was required or that they did not do that kind of survey work. The Director of Public Works was able to obtain a price quote from a firm encountered at the American Public Works Conference, but that price was in excess of \$125,000. While the Township received only the one proposal, it was a high-quality proposal by a respected local engineering firm that has done similar work in the region.
- V. **Impact On Township Finances:** This project is budgeted in the Highway Division's Operating Budget at \$100,000.
- VI. **Staff Recommendation:** Staff recommends award of a contract to Remington, Vernick and Beach Engineering.