

**TOWNSHIP  
OF  
LOWER MERION**

MONTGOMERY COUNTY





TOWNSHIP ENGINEER

75 E. Lancaster Ave.  
Ardmore, Pa. 19003-2376  
Telephone: (610) 649-4000  
FAX: (610) 649-9598

LOWM 093845

**MEMORANDUM**

**TO:** Eric Traub, Chief Financial Officer

**FROM:** Edward P. Pluciennik, PE, Township Engineer   
Joann Ma, Project Manager 

**DATE:** September 5, 2017

**SUBJECT:** Transfer Station Roof Renovation  
Bid Review / Award Recommendation  
LMT Contract No. 4225-17-30

As requested, we have reviewed the following bid submitted by Munn Roofing Corp, the apparent low bidder, for the above-referenced project and are herewith providing our recommendation for award:

Base Contract	\$ 128,800.00
Contingency: Additional roof and masonry repairs	\$ 9,700.00
Total without Add Alternate	\$ 138,500.00

Add Alternate: Additional flashing work at Upper Level Roof	\$ 18,400.00
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Total Bid Amount (Base Bid + Contingency + Add Alternate)	\$ 156,900.00
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We find the total bid amount of \$156,900.00 for the base bid, contingency, and add alternate to be reasonable for the items of work required. The bid is \$3,100, or 2%, less than the construction estimate of \$160,000.

Therefore, we recommend that the contract be awarded to Munn Roofing Corp, contingent upon the remainder of the contract requirements being in order. Funds are available through the Capital Projects Fund #4225 – Transfer Station Improvements.

Please feel free to contact us if you have any questions or if you wish to discuss any of the above.

cc: Ernie B. McNeely, Township Manager  
Donald K. Cannon, Director of Public Works  
Joe Przybyszewski, Refuse / Recycling Supervisor

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